

## **PUBLIC MEETING**

April 29, 2014

The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on April 29, 2014 in the Verona High School Media Center at 6:59 p.m. The meeting was called to order by Mr. Quattrocchi. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.

The following members of the Board were present: Mr. John Quattrocchi, President, Mr. Michael Unis, Vice President, Mr. Joseph Bellino, Mr. James Day and Mr. Steven Spardel. Also present were: Mr. Steven Forte, Superintendent and Ms. Cheryl Nardino, Business Administrator/Board Secretary.

Approximately twenty citizens and two members of press were present.

**Public Comment on Agenda Items-** None

**Presentation** – Brookdale Avenue Students- “Poetry for Poem in My Pocket”  
Public hearing on the 14-15 Budget. Power Point presentation

**Adhoc Referendum Committee:**

### **Technology**

- Recommendation to hire project manager/design consultant

### **Field**

- Mr. Farishian met with the coaches regarding the design of the field
- Developing policy on the lights
- Various members of the board met with the community field committee

### **Security**

- Walk through of schools
- Recommendation on where to put cameras, door security alarms, etc.

### **Finance**

- 14-15 school budget

**Discussion-**None

### **Superintendent’s Report**

- Waiver applied for to state to conduct 2 observations per staff member for 14/15
- Game at Yogi Berra stadium against CGHS rescheduled for May 6
- Met with VHS neighbors for policy
- Actively recruiting new staff to replace resigned staff
- Met with second technology consultant

**RESOLUTIONS**

The following resolutions have been recommended by the Superintendent to the Board of Education:

**RESOLVED** that the Board approve **Resolutions #**

**Moved by: Mr. Bellino**

**Seconded by: Mr. Unis**

**Ayes: 5**

**Nays: 0**

**APPROVAL OF MINUTES**

**#1 RESOLVED** that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting

**April 7, 2014**

**April 8, 2014**

**PERSONNEL**

**#2 RESOLVED** that the Board approve the following personnel recommendations pending the completion of pre-employment requirements:

**2.1 Substitute teachers, substitute teacher aides, volunteers**

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Salary</b>	<b>Committee</b>	<b>Term of Employment</b>
<b>Ritacco, Angelo</b>	VHS	Volunteer Baseball Coach	NA	Athletics	SY 13-14
<b>Ritacco, Angelo</b>	District	Sub Teacher	\$85/day	Education	SY 13-14
<b>Stelzle, Thea</b>	VHS	Sub Teacher Aide	\$12.25/hr.	Education	SY 13-14
<b>Codella, Carol</b>	District	Sub Teacher	\$85/day	Education	SY 13-14
<b>Martinez, Alberto</b>	District	Sub Teacher	\$85/day	Education	SY 13-14
<b>Stelzle, Thea</b>	District	Sub Teacher	\$85/day	Education	SY 13-14
<b>Torchia,</b>	District	Sub	\$85/day	Education	SY 13-14

<b>Christie</b>		Teacher			
<b>Davies, Rena</b>	Spec. Svcs.	Sub Teacher Aide	\$12.25/hr.	Education	SY 13-14
<b>Staranka, Rhonda</b>	Spec. Svcs.	Sub Teacher Aide	\$12.25/hr.	Education	SY 13-14
<b>Smythe, Erin</b>	Spec. Svcs.	Sub. Teacher aide	\$12.25/hr.	Education	SY 13-14

**#3 RESOLVED** that the Board approve the following:

**3.1 Personal Days**

Employee	Location	Reason	No. of Days	Notes
XXX-XX-0259	F N Brown	Personal Day	1	Without pay
XXX-XX-8864	VHS	Medical	1.5	Without pay
XXX-XX-3269	VHS	Personal Day	1	Without pay

**3.2 Resignation**

Name	Location	Position	Reason	Effective
<b>Valcarcel, Jorge</b>	VHS	Science Teacher	Resignation	6/30/2014

Mr. Unis thanked Mr. Valcarcel for his many years of service in the district and wished him well.

**3.3 Maternity**

Name	Position	Location	Reason	MLOA Begin Date on or about	Estimated Return Date on or about
<b>Podolak, Emily</b>	French Teacher	HBW	Maternity	9/2/2014	9/1/2015
<b>Rodzen, Yvonne</b>	English Teacher	HBW	Maternity	6/12/2014	1/2/2015
<b>Till, Lauren</b>	4th Grade Teacher	Brookdale	Maternity	9/4/2014	1/20/2015

**3.4 Home Instructors**

Name	Position	Stipend	Term of Employment
Bernstein, Edith	HBW Teacher	\$38/hr.	SY 13-14
Moschella, Paul	HBW Teacher	\$38/hr.	SY 13-14
Prendergast, RoseAnn	VHS Teacher	\$38/hr.	SY 13-14
Salguero, Andrea	VHS Teacher	\$38/hr.	SY 13-14

**3.5 Volunteer**

Name	Location
Staikos-Byrne, Linda	FNB

**#4 RESOLVED** that the Board approve the following attendance at conference for Kimberly Ferlauto:

ASCA National Conference, Orlando, FLA  
 Registration: \$ 399.00  
 Hotel: \$1150.00  
 Airfare: \$ 400.00  
 Meals \$56x4 nights \$ 224.00  
**TOTAL \$2173.00**

**#5 RESOVLED** that the Board approve the salary increases below effective 3-1-14:

LAST NAME	FIRST NAME	DEGREE	STEP	Current Salary	DEGREE	STEP	March 1, 2014 SALARY
BARNES	JESSICA	MA	7	58,643	MA	8	59,099
BERNSTEIN	EDITH	BA 40%	1	18,424.80	BA 40%	2	18,813
BRESNAN	PATRICK	BA	2	47,033	BA	3	48,005
BURNS	MARLA	MA	12	68,727	MA	13	72,855
CASTIGLIONE	KATHERINE	MA	3	53,342	MA	4	55,255
DEMAIO	TAYLOR	BA	3	47,578	BA	4	49,763
GRANT	KATHLEEN	MA	8	60,547	MA	9	61,993
HEISER	COLLEEN	BA	1		BA	2	47,033

				46,062			
<b>KAITHERN</b>	<b>KALEIGH</b>	MA 77%	2	40,271	MA 77%	3	41,073
<b>MARTORANA</b>	<b>LORI</b>	BA30	10	62,024	BA30	11	64,398
<b>MCLAUGHLIN</b>	<b>HELENE</b>	MA	8/9	59,822	MA	9/10	61,873
<b>MILO- MASTROBUONO</b>	<b>DOMENICA</b>	MA	1	51,259	MA	2	52,300
<b>PERRI</b>	<b>MARIA</b>	MA	7	58,643	MA	8	59,099
<b>QUINN</b>	<b>LAURA</b>	MA	2	52,300	MA	3	53,342
<b>RODZEN</b>	<b>YVONNE</b>	BA	5	50,514	BA	6	51,935
<b>SARETT</b>	<b>LISA A.</b>	BA	6	51,935	BA	7	52,823
<b>SCHRAM</b>	<b>JESSICA</b>	MA	3	53,342	MA	4	55,255
<b>SEPCIE</b>	<b>CHRISTINE</b>	MA+30	12	73,478	MA+30	13	76,837
<b>SHAPIRO</b>	<b>TERESA</b>	PHD 60%	16	56,183	PHD 60%	17	61,583
<b>SWAJKOWSKI</b>	<b>MATTHEW</b>	MA	3	53,342	MA	4	55,255

- #6 RESOLVED** that the Board approve the attached tenured staff list for the 2014-2015 school year.
- #7 RESOLVED** that the Board approve the completion of 3 merit goals from the Superintendent's contract and approves payment of \$12,891.50.
- #8 RESOLVED** that the Board approve the following:

Pursuant to the terms of 22:7 of the collective bargaining agreement between the Verona Board of Education and the Verona Education Association, and upon the recommendation of the Superintendent of Schools,

Now Therefore Be It Resolved by the Verona Board of Education that in light of their exceptionally outstanding services to the District, **Janan Wehbah** shall be provided an increase of \$9,037, for the 2014/15 school year beyond their regular placement on the 2014/15 salary guide and will now be placed on Step 12 of the PhD column of the salary guide."

**#9 RESOLVED** that the Board approve a temporary increase in assignment for **Michelle Staranka**, .77 FTE Kindergarten Teacher at FN Brown School to include part time BSI Teacher in FN Brown and Brookdale 3 days per week from April 21-June 30, 2014. Salary will be \$50,408.32 returning to 0.77 FTE with a salary of \$48,664 on July 1, 2014.

Approve a temporary increase in assignment for **Anne Marie Ruggiero**, .77 FTE Kindergarten Teacher at Forest School to include part time BSI Teacher in Forest and Laning 3 days per week from April 21-June 30, 2014. Salary will be \$45,923.12 returning to 0.77 FTE with a salary of \$44,334 on July 1, 2014.

**SPECIAL EDUCATION/EDUCATION**

**#10 RESOLVED** that the Board approve the attached waiver application for tenured observations to the New Jersey State Department of Education to be used for the 2014-2015 school year.

**#11 RESOLVED** that the Board approve the following book:

<u>Title</u>	<u>Author</u>	<u>Grade Levels</u>
Wonder	R. J. Palacio	5-12

**#12 RESOLVED** that the Board approve the attached Monthly Statistical Report for March, 2014.

**#13 RESOLVED** that the Board approve the following:

**13.1 Home Instruction**

Student #	School	Grade	Hrs./Week	Beginning
102697	VHS	10	5 hrs./week	remainder of 13-14 school year

**13.2 Student Observer**

Name	School	School/teacher/ Grade	Duration	Hours	Assignment
Petroski, Ashlee	District	District/Occupational Therapists	6/2-6/6/14	2.5 hrs./day	Shadow Occupational Therapists

**REFERENDUM**

- #14 **TABLED RESOLVED** that the Business Administrator has indicated that there are sufficient funds to award the Design Consultant Contract to The Mylan Architectural Group.
  
- #15 **TABLED RESOLVED** that the Board approve the attached contract with The Mylan Architectural Group, Design Consultant for the SDA Projects.
  
- #16 **TABLED RESOLVED** that the Board delegates The Mylan Architectural Group to prepare all plans, specifications and drawings necessary bid-related documents for the SDA Projects.

**FINANCE**

- #17 **RESOLVED** that the Board approve Garden State Audio L.L.C. to provide audio services for the 2014 VHS graduation at Caldwell College with an estimated cost of \$6,600.00
  
- #18 **RESOLVED** that the Board approve the following Spring 2014 VFEE Spring Grant Awards:

<b>Grant Recipients</b>	<b>Name of Grant</b>	<b>Grant #</b>	<b>Amount of Grant</b>
<b>Vincent Peri</b>	Spring Concert - "Back to the Future"	2014-1	\$400.00
<b>Jennifer Kleinknecht</b>	Graphic Non-Fiction - Science	2014-2	\$216.00
<b>Maria Clayton</b>	Shakespeare Live	2014-3	\$1,000.00
<b>Carol Thomas</b>	HBW Science Fair	2014-4	\$400.00
		<b>TOTAL</b>	<b>\$2,016.00</b>

**#19 RESOLVED** that the Board approve the 2014-2015 budget as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
<b>Total General Fund</b>	\$ 30,992,356	\$ 29,231,861
<b>Total Special Revenue Fund</b>	\$ 649,020	n/a
<b>Total Debt Service Fund</b>	\$ 3,249,389	\$ 2,627,588
<b>Totals</b>	<u>\$ 34,890,765</u>	<u>\$ 31,948,449.00</u>

**BE IT FURTHER RESOLVED** Be it further resolved that the district upon the recommendation of the Superintendent use the accumulated CAP Banking Eligibility of \$165,682, which was generated in the 2012-13 budget year.

**#20 RESOLVED** that the Board approve the attached list of individual transfers of line items in the 2013-2014 budget for:

**February, 2014      \$123,178**

**#21 RESOLVED** that the Report of the Secretary for the period(s) as follows be approved:

**February, 2014**

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:20-2.13(e),

that as of February 28, 2014 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund, has been over-expended in violation of N.J.A.C 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**#22 RESOLVED** that the Board approve the Report of the Treasurer of School Monies for the following month(s):

**February, 2014**



**#23 RESOLVED** that the Board approve the attached list of individual transfers of line items in the 2013-2014 budget for:

**March, 2014 \$822,721**

**#24 RESOLVED** that the Report of the Secretary for the period(s) as follows be approved:

**March, 2014**

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:20-2.13(e), that as of March 31, 2014 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund, has been over-expended in violation of N.J.A.C 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**#25 RESOLVED** that the Board approve the Report of the Treasurer of School Monies for the following month(s):

**March, 2014**

**#26 RESOLVED** that the Board modify the 2013-2014 Budget for the maintenance reserve budget in the amount of \$150,000.

**#27 RESOLVED** that the Board approve an amendment to 2013-2014 Pre-School IDEA Grant to include \$305 in carryover from the 2012-2013 IDEA Grant public funds.

**#28 RESOLVED** that the Board enter into the attached agreement with the Essex County Educational Services Commission, to provide the following services during the 2014-2015 School Year:

- *Chapter 192 and 193*
- Chapter 226, Nonpublic School Nursing
- Public School Child Study Team
- Public School Home Instruction

**#29 RESOLVED** that the Board approve the enclosed check list(s) in the following amounts:

<u>Amount</u>	<u>Description</u>	<u>Check Register Date</u>
\$ 5,841.58	Cafeteria Checks	April 9, 2014
\$15,832.63	Cafeteria Checks	April 9, 2014
\$12,309.95	Cafeteria Checks	April 9, 2014
\$ 4,779.67	Cafeteria Checks	April 9, 2014
\$ 6,438.04	Cafeteria Checks	April 9, 2014
\$5,781,981.47	Vendor Checks	April 25, 2014

**ADDENDUM RESOLUTIONS**

**PERSONNEL**

**#30 RESOLVED** that the Board approve the following personnel recommendations pending the completion of pre-employment requirements:

**1.1 2014-2015 New Staff**

Name	Location	Assignment	Salary	Degree/Step	Effective	Department Committee	Replacing/ Notes
Geist, Kristi	VHS	Math Teacher	\$63,200	MA/Step 10	9/1/2014	Education	Mark Russo
Gregg Sanchez	District	Bus Driver	\$21.00/hr.	NA	SY 13-14	Education	William DeZenzo

**1.2 Resignation**

Name	Location	Position	Reason	Effective
Brancato, Angela	BRK/FNB	School Nurse	Resignation	6/30/2014
Finley, Katelyn	HBW	Math Teacher	Resignation	6/22/2014
Russo, Mark	VHS	Math Teacher	Resignation	6/30/2014
Valcarcel, Jorge	VHS	Science Teacher	Resignation	6/30/2014

**#31 RESOVLED** that the Board approves reallocation of the following staff for the 2014-2015 school year:

Name	Location	From	TO
Besante, Lauren	Laning	70%/\$50,998.50	100%/\$72,855.00
Clark, Regina	Forest	100%/\$90,657.00	60%/\$55,101.60
Roshong, Mitchell	VHS	80%/\$41,840.00	100%/\$52,300.00

**FINANCE**

**#32 RESOLVED** that the Board approve an on-line auction for natural gas supply services per attached.

**PERSONNEL**

**#33 RESOLVED** that the Board approve the following personnel recommendation pending the completion of pre-employment requirements:

**1.1 2014-2015 New Staff**

Name	Location	Assignment	Salary	Degree/Step	Effective	Department	Replacing/ Notes
Cali, Alexander	VHS	Physics Teacher	\$55,255	MA/Step 4	9/1/2014	Education	

**PUBLIC COMMENT**

- Bond rating
- French and Parelo timeline
- Naming subcontractors in professional contracts
- Board should consult with the town engineer regarding the sewer line under the field
- Need to have a system to cool the field turf
- Comments on lights
- Statement was read regarding living near a high school
- Concern regarding lights

**The meeting adjourned at 11:00 p.m.**

**Respectfully submitted,**

**Cheryl A. Nardino  
Board Secretary**